

UTS:SHORT COURSES

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The New Manager

DEVELOP AND CONSOLIDATE EFFECTIVE MANAGEMENT EXPERTISE

The role of the front line manager is more complex and demanding than ever before. The transition to management re-frames peer relationships and implies added legal responsibilities amidst a new portfolio of management tasks.

Promotion to management does not have to be an overwhelming process. This course prepares current and potential managers for roles as a line manager or supervisor. Using practical “real world” approaches and examples, this program confronts the key challenges faced by emerging managers and provides them with the insights and skills to deal effectively with both expected and unexpected situations as they arise.

This three-day course aims to facilitate participant knowledge and skills to:

- Understand the nature and scope of the management function
- Build confidence in predicting and handling inevitable early challenges
- Recognise and apply leadership models that optimise complex interpersonal team dynamics
- Construct compelling business cases using appropriate business terminology for senior management.

Program

Topics covered during this three-day course will aim to include:

- The importance of the management function
- Manager or leader – similarities and differences
- Identifying your own management style – strengths and limitations
- Effective communication
- The art and science of delegation
- Effective problem solving and decision-making skills
- Developing and managing constructive conflict
- Leading, building and motivating teams
- Mentoring and coaching
- Time management and achieving a work life balance
- Leading effective meetings.

Who Will Benefit?

This course is particularly useful for new or experienced:

- Managers
- Team leaders
- Supervisors

who may not have had prior management training, or are seeking to increase or update their knowledge and skills.

This training course may contribute to your CPD (Continuing Professional Development) requirements.

About the Presenter

Paul Vorbach *MCom (USyd) MBA (UTS) FAIM FAIBF*

Paul Vorbach is an experienced senior manager, company director and executive educator. He is also an adjunct academic at UTS Graduate School of Business. Paul has taught management in 18 countries on five continents for over 25 of the Global Fortune 500 corporations, governments and not for profit organisations.

He holds a Masters degree in Commerce (Sydney), an MBA (UTS) and has completed advanced management studies at Oxford and MIT. Paul has been recognised for excellence in teaching on the UTS MBA program and is recipient of the 2007 UTS Alumni Award.

Further Information

Enrolment enquiry

Tel: 02 9514 2912

Email: shortcourses@uts.edu.au

Course content enquiry

Tel: 02 9514 3504

Email: executive.development@uts.edu.au

Course Details

2011 Dates

Run On Demand

Duration

3 days (9am-5pm)

Price

\$2,100 (GST-free)

Discounts

15% for 3+ enrolments
10% for UTS Alumni

Presenter

Paul Vorbach

Location

Sydney CBD

Max. Enrolments

25

Entry Requirements

None